

East Rockaway Public Library Board Meeting Minutes

May 12, 2016

The regular monthly meeting of the East Rockaway Public Library Board of Trustees was held on May 12, 2016. President Craig Mollo called the meeting to order at 6:30 PM.

Those members present were President Craig Mollo, Vice President Morgan Williams-Avila, Secretary Gary Aue and Trustee Cynthia Lark. Also present was Library Director Mary Thorpe and Deputy Treasurer Barbara Cutler.

President Craig Mollo announced that Melissa VanWickler resigned from the board as of April 28, 2016. The Mayor and Village Board were informed of the vacancy.

President Craig Mollo presented the minutes of the April 14, 2016 meeting. Upon motion by Vice President Williams-Avila, seconded by Secretary Aue and unanimously carried, the minutes were approved.

Abstract Review

President Mollo presented the Abstract of Audited Vouchers #11A & 12, which were reviewed. Upon motion by Secretary Aue, seconded by Vice President Williams-Avila and unanimously carried, the Abstracts were approved.

Line Budget and Trust and Agency Account

President Mollo presented the May Line Budget and the Trust and Agency Report. Both reports were accepted as presented.

President Mollo presented Resolution #129 as follows:

Be it resolved that the Library Board of Trustees hereby authorizes the following transfers:

TO: L00 7410 4700	\$300	Service Contracts	FROM: L00 7410 1000	\$3800	Salaries
L00 7410 2101	\$2000	Books			
L00 7410 4300	\$1500	Office Supplies			

On a motion by Vice President Williams-Avila, the vote was 4 to 0 in favor of Resolution #129. Motion carried.

Directors Report

Director Thorpe reported the following:

The Adult Non-Fiction & Reference end panels are all covered and the doors should be completed shortly.

I am gathering quotes for painting the interior of the library.

I spoke to Superintendent Conklin about replacing the ceiling tiles and cleaning the bird droppings from the front of the building.

The coffee sales from April 14 – May 11 were \$47.00.

The Book sale made \$730

The paperwork for \$200,000 SAM grant has been submitted. The village will need to create a separate bank account to receive and disburse funds from. The new account will be called "Library Grant Account".

The Village board passed two resolutions authorizing renovations to the Library and to the Multi-Use room at the Library/Fire Department Headquarters.

Village Clerk Patty Renner held a department heads meeting on Tuesday May 3rd. She would like to have these meetings twice a month so that we can all be informed as to what is happening in each department. The second meeting of the month will also serve as a Security Committee meeting.

The library will have a table at the Huckleberry Frolic. We will have a craft, bookmarks, book suggestions and general information available. We will also be conducting story times throughout the afternoon.

We had a situation where a patron was obviously having a mental episode and was making harassing phone calls not only to our library but Lynbrook & Hewlett libraries as well. It reached a point where I felt we needed to involve the police so I informed Patty Renner of my intentions and then called the Fourth Precinct. I received a call back from the precinct that the Lynbrook Police Department did a well check visit to the patron and took her to the hospital for evaluation.

The next meeting of the library board is June 9, 2016.

Old Business

Superintendent Conklin has previously asked if the library would be willing to purchase one bench for the sitting area on the corner. After removing the old benches it was determined that all three benches need to be replaced. After some discussion the library unanimously agreed to purchase all three benches. Director Thorpe will consult with Superintendent Conklin regarding the style of bench to be purchased. President Mollo suggested that we also purchase garbage cans that match the style of the benches.

New Business

There was no new business

Period of Trustee Expression

Upon motion by Secretary Aue, seconded by Trustee Lark, and unanimously carried, the meeting was adjourned at 7:07 pm.

I hereby certify that the minutes were reviewed and approved at the June 9, 2016 board meeting by the Board of Trustees of the East Rockaway Public Library.

Gary Aue, Secretary