

MEETING OF THE BOARD OF TRUSTEES  
EAST ROCKAWAY PUBLIC LIBRARY  
May 8, 2012

The regular meeting of the Board of Trustees was called to order by President Barbara Humes at 6:30 p.m. Those present were Thea Sieban, Mary Godio, Craig Mollo, Theresa Gaffney, Mary Thorpe, Director Betty Charvat and Ann Greco.

The minutes of the April 2012 meeting were read. Trustee Sieban motioned to approve the minutes, Trustee Gaffney seconded the motion.

Abstract #12 was reviewed. Trustee Sieban motioned to approve the abstract. Trustee Godio seconded, all were in favor. The Trust & Agency account and the budget were reviewed.

Director Charvat reported the following items to the board:

- The book sale was well attended and very successful.
- Upon meeting with Mayor Lenahan and Doris Piedimonte, it was recommended to use money from the Library's fund balance to pay for opening the Library for four Saturdays in August. The Board unanimously agreed.
- The Village will be closing early in the summer on Wednesdays and Fridays. In order to compensate the Library's employees for this time, it was suggested by the Village that personal time be given to library staff who work more than 19 hours rather than closing the Library early. The full time employees will receive 22 hours of personal time. The hours will be pro-rated for the 3/5ths people. Trustee Sieban requested a letter from the Village outlining the exact terms of the compensation to be given. Director Charvat will discuss the issue further with the Village.
- The League of Women Voters will be holding a meeting at the Library on May14, 2012. The topic will be the water treatment plant @ Bay Park.
- Mary Thorpe attended a Workman's Compensation workshop.
- The new receipt books have arrived and will be used immediately.

The Lynbrook/East Rockaway Historical Society received a grant to microfilm and digitize local newspapers. This grant will allow the Library to transfer approximately five years of the East Rockaway Observer onto microfilm. The Library is currently storing 20 years of the newspaper on site. The transfer of the newspaper to a digital format will allow searches to be made from a cd or from the library's website. The approximate cost will be \$5,000 which will be paid by the historical society.

The Board questioned the insurance of these historical documents. Mary Thorpe will be meeting with members of the historical society who are contracting with Hudson Micro Imaging and present the Board's concerns. It was also decided to have the original papers returned to the Library for disposal. A follow up email will be sent to the Board.

Mary Thorpe suggested having the Library finance the additional cost in order to transfer 10 – 15 years. Trustee Mollo recommended waiting to see if another grant is received next year. If not the idea of finishing the project will be addressed later.

Trustee Godio made a motion to accept the revised meeting room policy. President Humes seconded the motion, all were in favor.

Director Charvat discussed the advantages of switching from a rental collection to a "Rapid Read" collection. Books may be taken out for seven days before incurring a \$.25 per day late charge. The revenue generated would go into the revenue line of the budget rather than the TE 91B account.

Trustee Mollo made a motion to switch to a Rapid Read collection. Trustee Godio seconded the motion, all were in favor.

The next regular meeting of the Library Board will be held Thursday, June 14, 2012 at 6:30 p.m. Theresa Gaffney will not be present at the June 14<sup>th</sup> meeting. A motion to adjourn the meeting was made by Trustee Godio, seconded by Trustee Sieban, all were in favor. The meeting was adjourned at 7:40 pm.

Respectfully submitted,

Mary Godio