

East Rockaway Public Library Board Meeting Minutes

December 19, 2023

The regular monthly meeting of the East Rockaway Public Library Board of Trustees was held on December 19, 2023. President Danielle D'Esposito called the meeting to order at 6:31 PM.

Those members present were Trustees Cynthia Lark and Noreen Canty. Trustees Gary Aue and Diana Muller were absent with prior notice. Also present was Library Director Mary Thorpe.

President D'Esposito presented the minutes of the November 16, 2023 monthly meeting. Upon a motion by Trustee Lark, seconded by Trustee Canty and unanimously carried, the minutes were approved.

Abstract Review:

President D'Esposito presented the Abstract of Audited Vouchers #s 6a & 7 which were reviewed. Upon a motion by Trustee Canty, seconded by Trustee Lark, and unanimously carried, the vouchers were approved.

Line Budget and Trust and Agency Account:

President D'Esposito presented the December 2023 Line Budget and Trust and Agency reports. On a motion from Trustee Canty, seconded by Trustee Lark and unanimously carried, the reports were accepted as presented.

Circulation Report:

The November circulation report was presented.

Directors Report:

Director Thorpe received confirmation that the library is receiving \$5,000 from Assemblyman Curran. It was supposed to be \$10,000 but Assemblyman Ari Brown did not allocate any money for us.

On December 4th NLS sent out Season's Greetings mailers to all residents who don't have library cards.

We handed out about 200 crafts at the Village winter Festival.

Security cameras have not been working and they believe it is a problem with the server. Our rep will be in touch to go over the options; either go to a cloud-based storage or get a new server.

Village Engineer Juan Garcia is gathering the specs for HVAC replacement to go out to bid.

The windows in the study room still have not been replaced. The village submitted a claim to the insurance company but nothing has been received as of yet. Director Thorpe will follow up with Village Clerk Gaffney to see what the status is.

Unfinished Business:

New Business:

A. Minimum Wage increase

On a vote of 3 to 0, the board voted in favor of raising the salaries of the Circulation Staff \$.20/hour. This brings all of them up to minimum wage or more.

B. Alarm Monitoring Vendor

Director Thorpe will discuss the options with Village Clerk Gaffney to try to coordinate with the other village properties.

Period of Trustee Expression:

Period of Public Expression

Adjournment:

Upon a motion by Trustee Canty, and seconded by Trustee Lark, the meeting was adjourned at 7:01 PM.

I hereby certify that the minutes were reviewed and approved at the January 16, 2024, board meeting by the Board of Trustees of the East Rockaway Public Library.

Cynthia Lark, Secretary