

East Rockaway Library Board Meeting Minutes

February 20, 2014

The annual meeting of the Board of Trustees was called to order on February 20, 2014 at 6:45 pm. Those present were; Mary Thorpe, Betty Charvat, Craig Mollo, Morgan Avila, Gary Aue. Trustees not present: Richard Bilello and Melissa Van Wickler.

Financial Review

Craig called the meeting to order at 6:45 pm and asked everyone to review the financial report and the Abstract of Audited Vouchers. Gary made a motion to accept the financial report and Morgan seconded the motion. Craig asked everyone to review the Line budget. Craig stated the total expenditures of the year is 69.08%. Craig then reviewed the unclassified amount. Craig then asked everyone to review the trust and agency breakdown and we reviewed the balance of each itemized expenditure. The minutes of the previous monthly meeting were reviewed and Gary made a motion to accept and Morgan seconded it. Minutes were accepted. Craig asked about combining the two Trust and Agency accounts together. It was brought up that before we could do that we would have to discuss it with the Village lawyer.

Statistics

Craig asked everyone to review the circulation statistics. Betty discussed the "playaway". Betty said there was a budget change in the state retirement amount from approx. 69K to 72k. Craig mentioned that the Hospital and Medical amounts had changed along with the programming amount. The proposed 2014-2015 budget was agreed upon and will be sent to the Village Board. Craig will review the letter to be sent to the Mayor which will accompany the proposed budget.

Betty stated that the budget review with the Village board went well.

Directors Report

Betty said that Heather had her baby. She also stated that the Old Bethpage Village Restoration is now offering a museum pass for \$300.00. She said that the RVC library uses EventKeeper for their pass registration, as does Lynbrook. The basic charge is \$225.00 plus an extra \$225 for the Museum Pass Reservation component. RVC noted that less than 50% of their reservations are actually picked up. Mary said she can try to update the website to have a calendar of availability. There were interviews for the Librarian I position. Having completed the Civil Service process, Melissa and Donna will officially have the title of Librarian I. The ERHS contacted us to write a letter explaining how to get a library card

as part of an incentive to encourage students to get a library card. The baking coach program which had few registrations was rescheduled for June. Push Pause a show on promoting community events for FIOS 1 wants to do a filming of the Chi Gong class. Mrs. Brenda Schlecter makes quilts and wants to teach how to layout and make a quilt during the summer. Then she wants to donate the quilts to a local cause. Howard Kopel wants to organize a tax grievance meeting on Feb 28th. Betty said at the directors meeting they introduced, Capira Mobile. This is an app that enhances the library website for smart phones. She said she will have more information at the next meeting. Betty said we were notified by Harvey Weisenberg that we are being considered for a 2014-2015 state grant for \$20,000 . We received a thank you note for the computers that were donated. Craig wants an informal meeting between the library employees and the board to start at the next meeting.

NEW BUSINESS

Craig wants to have a brainstorming meeting on the new Café layout. He went over the blueprints and wants input as to new ideas on the layout. Craig asked Gary to get Melissa's signature on the Oath of Office card and to notarize it. Craig scheduled the library board meeting dates for 2014 as such;

March 13, 2014, April 10,2014, May 15,2014, June 12, 2014, July 17,2014, August 21, 2014, September 18,2014, October 9, 2014, November 13, 2014, Dec 11, 2014, Jan 15,2015.

Craig went over the Village board meeting schedule and the following people will present the Library report to the board. Morgan will present March 10, and April 7. Gary will present May 12 and June 9th.

Craig adjourned the meeting. Gary made the motion and Morgan seconded it. Meeting was adjourned at 7:47 pm.